



Board Briefs

JAMES WEISBARTH.....JOSEPH BERTRAND.....RHONDA McCRONE.....GREG SURTMAN.....MICHELLE THERIOT

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Reports from the Regular Meeting held on of September 19, 2013.

A. Administrative Reports

1. PTA Report – Amy Krough
2. Mark Hullman - Approval of financial statements for the period ending August 31, 2013 and the five year forecast.
3. Tim Atkinson

TRANSPORTATION

The Board approved new school bus was ordered and we are anticipating a December 2013 delivery. We are planning to utilize the online auction process to sell our trade-in and receive the greatest amount of money possible. The K-3 School Bus rider Safety Program has been completed in each of our district buildings where applicable. We hosted our Pre-K classes on September 12th at the Bus Garage for a field trip where students participated in the Safety program and interacted with bus maintenance staff as they became familiar with the bus itself. After monitoring and tweaking bus departure and arrival times at our schools for the first week and one half of school, we are pleased with the route adjustments and the fact that we are getting students to school at acceptable times.

BUILDINGS AND GROUNDS

Our High School football field has held up well and is looking great. The High School boiler replacement is going as planned. We anticipate full use by October. Equipment training is scheduled for September 19, 2013 and October 18, 2013. The tennis court project has been slow but progress is visible. The courts will be painted week of September 16, 2013 and all perimeter fencing was painted black.

PERSONNEL

Once again, as we begin our new school year, we have filled our vacant positions throughout the summer. We anticipate a positive and successful new school year with all of our support staff.

The following information is intended to provide you with a comprehensive review of routine and preventive maintenance work that was conducted since early June 2013 through the present at our school buildings and grounds by our staff.

HIGH SCHOOL

- Replacement of boilers and asbestos abatement
- New entrance into the boiler room from the hall
- Routine maintenance on all univents, air handlers, roof top units and exhaust fans
- Gym floors refinished

- Classrooms cleaned and floors stripped and waxed and carpets cleaned
- New tile floor and ceiling and paint in B2
- Student office and main office reconfigured, painted, new carpet in the student office, new main counter
- Installation of 4 new entrance doors
- Security system installed on three entrances
- Modifications made to V.A.V's (variable air volume), univents and air handlers
- Painted the kitchen and some doors associated with the kitchen
- Installed power in two cabinets for computer docking/charging
- Installation of a new projector in the auditorium
- Took down wall between offices 5&6, for the new principles office
- Installation of lights in gym storage
- Side walk repairs
- Student art put up in the library and in various rooms
- Painted parts of A-wing halls
- Put in new tile around new entrance doors
- Music wing hall and some doors painted
- New heater core installed for boys locker room unit

MIDDLE SCHOOL

- Removed and installed new toilet stall partitions in both boys and girls locker rooms
- Replaced two bi-level sets of drinking fountains in main hall
- In main office painted one wall blue and painted the wall by the conference room #1 yellow
- Removed and replaced carpet with VCT tile in choir room #238
- In Tech Ed room #338 by the computers, removed and replaced the carpet, installed some VCT tile and left the back of the room bare concrete
- In the boiler room replaced both triple 6" action check valves with new (they were 17 years old) on boiler pump #1
- New Roof (old part of building was 17 years old) – through insurance – damaged from hail
- RTV - #7 new stage one compressor and new static pressure switch
- Access Controls and hardware on Guidance Entrance (Clockwerke Greg James) were installed
- Jacobsky Plumbing replumbed drain pan on FCU 1 to the outside (construction fix)
- Electrical shorts due to roofing (PJ Hughes) were repaired
- Fire Alarm repairs due to lightning strike (RJ Martin and TRI S Controls)
- Geothermal repair of underground piping by Jamison Well Drilling
- Rebuild VAV unit TB 15A
- Run pipe, wire, and install emergency backup lights in rooms 106, 111, 116, 118, 123, 127
- Repair electrical short to wiring in MS geothermal underground vault for sump pump
- Finished rekeying cylinders and cutting keys for staff
- All staff keys turned in so that I can stamp and account for keys and created an excel spreadsheet of all
- Install signage on all exterior doors
- Replace supply line and valve on hot water tank #2 at the MS

- Construct and install Tech Ed furniture purchase for room 338
- Paint boys and girls locker room stall area

INTERMEDIATE SCHOOL

- Purchased 60 desks 60 chairs for 2 classrooms (Tom Sexton Assoc)
- Purchased 30 chairs for computer room (Tom Sexton Assoc)
- Ran electrical outside for field day on the west side of building (PJ Hughes)
- Access Controls on South Café doors (PJ Hughes) were installed
- Ran power to new Combi Ovens in Kitchen (PJ Hughes)
- Run pipe, wire and receptacles for new computer room 458
- Install access control hardware on playground doors
- Install signage on all exterior doors
- Install book shelving in Media Conference room 454
- Construct and install classroom desks

FALLS-LENOX PRIMARY SCHOOL

- Installed a kiln in room 705
- Painted the lower portions of both the Falls and Lenox gyms
- Made plumbing repairs to various classrooms and bathrooms
- Repaired boiler controls damaged from June flood
- Installed a natural gas generator
- Hung security signs outside each entry
- Access swipe card system for east and west doors installed by PJ Hughes
- Completed regular summer maintenance to have the building ready for the school year

EARLY CHILDHOOD CENTER

- Replaced all mortise case locks and cylinders in the building
- Cut keys for all staff
- Created an Excel spreadsheet for all locks and keys in building
- Completed regular summer maintenance to have the building ready for the school year

GROUNDS

- Finished the trim on the Ticket booth
- Installed new trailer skirting at Falls – Lenox mobile classrooms
- Repaired sidewalks at Falls – Lenox
- Repaired pipe at Intermediate School pond and capped it off as per the request of the Water Conservation District
- Re-roped all stadium Flag poles
- Cracked seal and coat High School track edge
- Inspected and replaced wood at High School visitor side bleachers
- Power washed High School home bleachers
- Cleaned up tree line at Fitch storage
- Moved display walls to Fitch storage
- Mulched and weeded Middle and Intermediate school courtyards
- Cleaned all schools trash cans and installed bags
- Cleaned up and sprayed round-up at the fence line behind the home bleachers at the High School

- High school parking lot, north side, from gas house to main building, took down fence, trimmed trees and replaced fence
- Painted and repaired High School picnic tables
- Mulched District playgrounds (ECC, OFIS & Falls – Lenox)
- Finished inside walls at the Middle School Soccer Press Box and was painted by the soccer parents
- Extended and added 6 x 6 ft. timbers to the ECC playground boundaries
- Inspected home High School stadium bleachers
- Painted Tennis court fencing black, as per wishes of the coach.
- In progress – Tennis courts resurfacing and painting
- Disposed of old weight equipment
- Re-landscaped Middle School front entrance beds
- Painted all School parking lots
- Auction pickups throughout the summer
- High School office – took down wall (Holly Schafer’s office) with High School staff assistance
- Repaired track surface areas
- New rubber surface installed on long jump and pole vault runways

BUS GARAGE

- All regular education routing was completed, as well as all Special Education routing
- The T-2 report was completed and submitted to ODE prior to the August 1st deadline
- All of our maintained fleet was inspected and passed by the MVI team from the Ohio State Highway Patrol (36 OF, 12 Fairview, 3 Lakewood and 1 UCS)
- The mechanic staff embraced the aggressive inspection schedule and was able to handle many extra maintenance items throughout the summer months, as well as take some well-deserved vacation time
- Empty garage trash as needed
- Cleaned tables, chairs, refrigerator, and cabinets in the break room
- Strip & clean breakroom and office floors (includes waxing – multiple coats)
- Washed exteriors of all garage utility trucks (4)
- Cleaned interiors and waxed floors of all garage utility trucks

The following checklist was performed for 39 buses (includes OF and Lakewood):

- Open windows to check for proper operation
- Remove seats (check for damage)
- Remove graffiti, gum, etc. from baseboards, floors, seats, from anywhere
- Sweep everything! Every nook and cranny! Vacuum to remove dirt, etc. from cracks
- Clean and rinse everything: roof hatches, ceiling, walls, windows (frame), seats, baseboards (remover)
- Sweep floor again
- Wash/scrub floor and aisle (to be spotless)
- Replace seats/close windows & hatches
- Clean windows with window cleaner/no streaks
- Wash outside of bus (use brush and sponge)
- Use scrub brush on tires
- Remove dirt etc. from mud flaps

- Squeegee windows
- Wax bus only after bus has been inspected
- Squeegee windows & wipe excess
- Clean windows with window cleaner/no streaks. (if needed)
- Sweep floor again
- Wax floor - only after bus has been inspected
- Floor must not have any leftover wax from previous year! Floor must be dry!
- Driver’s area completely cleaned (ceiling, walls, dash, knobs, mirrors, floor, seat, etc.)

DISTRICT

- All District boilers were inspected.
- Fire and security systems inspected
- All kitchen hoods cleaned
- All hood suppression inspected
- Sprinkler systems inspected
- District fire extinguishers inspected
- Crack seal /asphalt repairs at High School, crack seal/seal coat at Middle School, crack seal /asphalt repairs at Falls –Lenox, crack seal at Early Childhood Center /asphalt repairs at Bus Garage and asphalt repairs /crack seal/seal coat at the Intermediate School.

3. Kelli Cogan – Curriculum, Instruction and Assessment

- Math Study K-12
 - Mathematical Practices
 - Instructional Shifts
 - Resources Needed
- Integration of non-fiction text across all content areas
 - Complex Text
 - Lexile Levels
 - Higher Level Questioning
 - Assessment Literacy
 - Valid and Reliable Assessments
 - Assessments that Reflect the Instructional Shifts
 - Paper and Pencil and Computer Based Assessments

HS PARCC EOC exams will be in Alg 1, Geo, Alg 2 OR Math 1, Math 2 and Math 3 and ELA gr 9, 10 and 11. Gr 3-8 will have performance based and end of year exams. Exams will be fully aligned to the standards for each grade level. Exams will be computer based and use a secure web browser. Prototype questions available on <http://parcconline.org/>. ODE will be creating additional EOC exams in Am Hist, Am Govt, Biology and Physical Science. There will be 10 total HS EOC exams.

English Language Arts/Literacy and Mathematics, Grades 3-11

Diagnostic Assessment, Mid-Year Assessment, Performance Based Assessment, End-of-Year (End-of-Course) Assessment

Summative assessment for accountability, Formative assessment, Speaking & Listening Assessment

There are 21 PARCC States and District of Columbia. Ohio is a governing state. PARCC Assessments align to the CCSS. Each state has a PARCC Education Leader Cadre (ELC). Ohio's ELCs are teachers, curriculum directors, ESC staff, superintendents, college instructors, GT specialists, principals and represent professional education organizations in Ohio.

Ohio's Educational Shifts

Build a deep understanding of content and effectively apply learning within and across disciplines.

Craft responses based on evidence including: demonstrate understanding, explain reasoning, and/or justify a position.

Use technology appropriately, strategically and ethically in academic and real-world settings.

"PARCC is designed to reward quality instruction aligned to the Standards, so the assessment is worthy of preparation rather than a distraction from good work."

Evidence-Centered Design (ECD) in the Classroom - Start with the end in mind.

PARCC is using ECD to create the gr 3-11 assessments.

Learning Targets/Objectives

Design begins with the inferences (claims) we want to make about students—should be connected clearly to the CCSS/State Standards. What should students be able to DO?

Classroom Assessments for matter/Systems/etc

In order to support claims, we must gather evidence—what can teachers point to, underline or highlight to show that students are making progress toward doing what we claim they can do?

Classroom Activities

Classroom activities (tasks) are designed to elicit specific evidence from students in support of claims.

PARCC AT A GLANCE

School Participation
The following schools from Olmsted Falls City have been chosen to participate in the 2014 PARCC Field Test:

School Name	Grade/Course	Subject Area	Number of Classes	Mode of Admin.	Component	Number of Sessions ¹
Olmsted Falls Intermediate Building	3	ELA	2	Paper	PBA & EOY	3
Olmsted Falls Intermediate Building	4	ELA	2	Paper	PBA	3
Olmsted Falls High School	Integrated Mathematics 1	Mathematics	3	Online	PBA	2
Olmsted Falls High School	Integrated Mathematics 2	Mathematics	1	Online	PBA & EOY	4
Olmsted Falls High School	11	ELA	4	Online	EOY	2
Olmsted Falls Middle School	6	ELA	2	Paper	PBA & EOY	3
Olmsted Falls Middle School	Algebra I	Mathematics	2	Paper	PBA & EOY	4

4. James Lloyd
 - a. Bond campaign update
 - i. Speaking Dates (9/20, 9/23, 9/24, 10/7, 10/8, 10/9, and 10/15)
 - ii. We will be creating a Google Calendar for events
 - b. Campaign Message
 - i. Overcrowding led to a Band-Aid solution designed to accommodate X number of students in trailer, but is now used by Y number and will not be able to accommodate Z.
 - ii. Overcrowding forces a dependence on the trailers which is leading to safety issues of doors left unlocked, mass access to students transitioning from main building to units, and given national school safety concerns no longer seem as secure.
 - iii. Overcrowding forces the school to have 6 lunch periods with over 120 students squeezing into hallways which may need to be used to evacuate the building.
 - iv. Overcrowding in the cafeteria is being recognized by the principal and (teachers/counselors) as distracting from students education via stress.
 - v. Overcrowding in the music (and arts) area is creating an absolute maximum capacity and building evacuation planning hazard. Rooms originally built for small to mid-size groups may now hold over a hundred. Greater square footage and exit doors are needed.
 - c. Construction management risk options. We will have David Riley at a future meeting to review these.
 - d. There are 4 requests for tenure
 - e. Brecksville will leave the SWC and the league will look at options.
 - f. Would like to begin to consider assembling a District CIP to create long term District goals

C. School Board Member Reports

B. HEARING OF THE PUBLIC

C. CONSENT AGENDA

Donations

1. Kathy Barber for donating \$40.00 for “Buster.”
2. Jack Warning for donating \$500.00 to “The Lenore Warning Memorial Scholarship Fund.”
3. Cathy and Dave McCollum for donating 20+ years of Speech and Language Pathology teaching materials valued at \$1,000.00.
4. Greg Funk, in honor of Mrs. Brenda Funk, donated to the High School Art Department 2 clay throwing wheels, 1 slab roller, 1 kiln, 1 plaster wedging table, many books, tools, wooden molds and multiple bats for the throwing wheels valued at \$5,000.00.
5. Dr. Scott Sedlack donated time to assist the district medical staff with general screenings of hearing, vision and scoliosis in grades K-5.
6. Cindy Candow, RN donated time to assist the district medical staff with general screenings of hearing, vision and scoliosis in grades K-5.
7. Olmsted Falls Music Association generously donated \$10,491.00 for the purchase of summer band uniforms.

Minutes

1. Minutes of the Regular Meeting held on August 17, 2013.

Recommendations of the Treasurer

1. Approved Financial Reports for the Period Ending August 31, 2013
 - (a) Receipts
 - (b) Expenditures
 - (c) Financial Bank Reconciliations
2. Approved 5-Year Forecast Analysis
 - (a) Supplemental Schedule
3. Approved Analysis of New Intermediate School/Middle School Project
4. Approved Appropriations for FY 2014 and 412 Certificate
5. Approved Resolution – “Olmsted Falls City School District OSBA Risk Management and Workers’ Compensation Group Rating Program.”

Recommendations of the Superintendent

1. Entered into a consortium for the federal Limited English Proficient (LEP) *funding with Educational Service Center of Cuyahoga County for the 2013-2014 SY.*
2. Approved Agreement Between the Olmsted Falls City School District and the STEPS Center for Autism for Behavioral Support for the 2013-2014 SY.
3. Approved Agreement with Applewood Centers, Inc. (operating an educational institution known as **The Eleanor Gerson High School**) and the Board of Education of Olmsted Falls City Schools to provide an outside therapeutic placement for a student with significant behavioral challenges for the 2013-2014 SY.

4. Approved Agreement with Applewood Centers, Inc. (operating an educational institution known as **The Eleanor Gerson West School**) and the Board of Education of Olmsted Falls City Schools to provide outside therapeutic placement for a student with significant behavioral challenges for the 2013-2014 SY.
5. Entered into an Agreement Between the Olmsted Falls City School District and Bellefaire Jewish Children's Bureau ("Bellefaire JCB") for the 2013-2014 SY.
6. Approved Release and Waiver Agreement between the Olmsted Falls Board of Education and parents seeking a change of facility to the Cleveland Clinic Center for Autism, Learner School for the 2013-2014 SY.
7. Approved Agreement between the Cleveland Clinic Center for Autism and Olmsted Falls City School District for services provided for a specific family for the 2013-2014 SY.
8. Approved Agreement Between the Olmsted Falls School District and the Olmsted Township Police Department for a School Resource/Dare Officer for the 2013-2014 SY.
9. Approved *Revised* 2013-2014 School Year Calendar reflecting additional Waiver Days.
10. Approved High School Creative Writing Club.
11. Approved Addendum for Client Service between The Renhill Group and Olmsted Falls City Schools.
12. Approved Memorandum of Understanding between Cuyahoga Community College District and the Board of Education of Olmsted Falls City School for the 2013-2014 SY.
13. Approved Personnel items as presented.

D. HEARING OF THE PUBLIC ON AGENDA ITEMS

E. FOR THE BOARD'S DISCUSSION

1. Next meeting scheduled for Thursday, October 17, 2013, beginning at 7:00 p.m. at the Intermediate School.
2. Discussion of District goals for 2013-2014 SY.
3. Miscellaneous items.

F. ADJOURNMENT TIME: _____

Personnel

Resignations:

BUDD, JULIE – Resignation - Elementary Instrumental Director
HOSLAR, ANDREW – Resignation – 9th Grade Baseball Coach
SCHLITTER, RYAN – Resignation - 9th Grade Boys Basketball Coach
SHANNON, LARRY – Resignation – Faculty Manager - Spring
SHELDON, LAURA – Resignation – 7th/8th Grade Track Coach

Certified Staff**For 2013-2014 School Year:****Third Grade Reading Intervention Program:**

Compensate the following 1 hour for planning meeting:

Shannon Chichester
Jean Double
Brandy Richmond-Smith
Rochelle Sanfilippo

KASCHUBE, CRYSTAL – To hire as a Title I Tutor for the 2013-2014 school year – assignment Middle School

Speech Language Pathologist

To hire as needed Allison Hille as a Speech Language Pathologist for the 2013-2014 school year

Extended School Year

To compensate Jean Double for 2 hours for extended school year services through August 16, 2013.

BOWERS, TODD – One (1) year limited contract as a Teacher beginning with 2013-2014 school year. – Placement per Article XXXVI of the OFEA Negotiated Agreement - assigned to High School.

CZUPIK, NANCY – One (1) year limited contract as a Teacher beginning with 2013-2014 school year. – Placement per Article XXXVI of the OFEA Negotiated Agreement - assigned to High School.

GULDEN, KEVIN – One (1) year limited contract as a Teacher beginning with 2013-2014 school year. – Placement per Article XXXVI of the OFEA Negotiated Agreement - assigned to Middle School.

Certified Staff - Continued
For 2013-2014 School Year:

KEITH, CHERYL – One (1) year limited contract as a Teacher beginning with 2013-2014 school year. – Placement per Article XXXVI of the OFEA Negotiated Agreement - assigned to Primary School.

MAGNONE, SUSAN – One (1) year limited contract as a Teacher beginning with 2013-2014 school year. – Placement per Article XXXVI of the OFEA Negotiated Agreement - assigned to Intermediate School.

MCGRAIN, WILLIAM – One (1) year limited contract as a Teacher beginning with 2013-2014 school year. – Placement per Article XXXVI of the OFEA Negotiated Agreement - assigned to High School.

Support Staff**For the 2013-2014 School Year:**

CURRAN, HOLLY – To be compensated an additional 16 hours for time worked implementing the textbook bar coding system during August 2013.

LAGRUTH, LAURIE – To be hired as a Bus Driver for the 2013-2014 school year – 3.3 hours per day – Step A

ZAHORCHAK, CYNTHIA – To be hired as a Special Education Paraprofessional – assignment Early Childhood Center

FENDERBOSCH, KATHLEEN – Approve 1 day general unpaid leave taken November 25, 2013

OWA Students:

Effective with the 2013-2014 school year, to be paid according to class arrangement (not to exceed \$6.10 per hour. Building and hours as assigned.

Balnius, Austin
 Stevens, Dakota
 Wayne, Rebecca

SKEABECK, SHAWN – To be hired as needed to set-up and manage sound and lighting systems for the High School auditorium at the agreed rate effective 2013-2014 school year.

Teaching Assistants

To hire the following Teaching Assistants for the 2013-2014 school year as needed, as attached.

Substitute List C

For 2013-2014 school year:

Supplementals/Stipends:

Supplementals for the 2013-2014 school year (As attached)

Stipends for the 2013-2014 school year (As attached)
